



Extended Absence Work Request

As a courtesy to our teachers, two weeks advance notice is required to guarantee fulfillment of your request.

Student's Name: _____ Grade: _____ Today's Date: _____

Teacher: _____

Expected Dates of Absence: _____

Purpose/Reason for Planned Absence: _____

By signing below, I acknowledge and understand that all absences may negatively impact my child's understanding of key concepts and skills. I take the responsibility to cover all such missed school work.

Parent Signature: _____

** Parents: Please return this form to the School Office. Once the homework order below is completed by the teacher, this page will be attached for your reference. Thank you!*

Assignments: Due on the day your child returns to school.

Keep in mind that completion of these assignments is not a guarantee that your child will be at the same pace as the rest of the class upon return.

Bible	
Reading	
Language Arts	
Math	
Science	
Social Studies	
Other	
Teacher Comments	