



## Everyone agrees “Communication is Key!”

Life seems to be so busy at every stage, but especially for young growing families. With everything else going on, it’s easy to forget about what’s going on at school, we get that! So, we have put together several ways to communicate with you and keep you in the know!

**School Calendar**—Accessible through the school website or by signing into ParentsWeb. Skip ahead by using the forward arrows by the month title. Hover over a date to see more information. Preschool also has a second calendar where parents can see what we are serving for snack under the “Snack Calendar.” The Snack calendar is on the website while the current month is posted on campus in the Parent Resource Center. Future events/snacks are subject to change so please visit the calendars often.

**Email from GCS**—Email is the number one way the school office will communicate with school families! Please add the following domains to your email address book: “gcs-email.org” and “renweb.com”. Every Friday you will receive the “Grace at a Glance” email to highlight the upcoming week’s events.

**Parent Alerts**—Parent Alert emails or text messages will periodically be sent out to remind you of important events, deadlines, or event cancellations. To update how you receive Parent Alerts, review your settings in ParentsWeb. *\*Standard text messaging rates may apply. Check with your carrier.*

**ParentsWeb**—A secure password protected family portal for school families. Keep your family information up to date, add or remove people from your child’s pick-up list, and view your Family Billing account. If you add someone as an Emergency Contact, please make sure to also add them to “transportation.” An Emergency Contact should be limited to two or three people. Your Transportation List is all those who are authorized to pick up your child from school. Please allow 24 hours for changes to personal information. If the information is time sensitive, please call the school office. A free App is available for your mobile devices. Look for the RenWeb Home App in the App Store or Google Play.

**Teacher to Parent Communication**—Teachers will communicate through ParentsWeb, by email, and by utilizing their classroom cart and Communication Board. Watch for class specific schedules, conference sign-ups, and volunteer opportunities. Teachers also post “Look What We Are Doing Today,” which is specific for each days activities, including daily Chapel stories. This is a great tool for you to use when phrasing your questions to your child about how their day was. Take a picture of this sheet with your phone and then use it to discuss with your child later when you have a quiet moment with them.

**Preschool Parent Handbook**—Located on the school website under Preschool/Document Library. This is a fantastic tool with so much wonderful information and years of research at your fingertips.

**Preschool Curriculum Guide for Parents**—Located on the school website under Preschool Document Library, this document is a monthly guide to campus and classroom themes including letters, numbers, science, character trait, Bible verse, and tips for parents with suggested ideas of how to reinforce what your child is learning!

**Preschool Document Library**—Located on the school website, all school documents are kept here in the library. You no longer need to chase down an email for an order form – find it in the Document Library.